

COURSES OF STUDIES

The college offers three years under graduate courses both in science, arts and Commerce faculty leading to Bachelor of Science (B.Sc.) Bachelor of Arts (B.A.) and Bachelor of Commerce (B. Com.) degrees. Besides these degree courses, the college also has two years Higher Secondary courses in Science, Arts and Commerce. There is provision for the students to opt for Major courses in some subjects in the degree level.

3.1 DEGREE COURSES:

(A) Subjects in the Arts Stream:

- | | | |
|-----------------------|------------------------|---------------------------|
| (i) M.I.L (Assamese) | (ii) English | (iii) Alternative English |
| (iv) Economics | (v) Education | (vi) Geography |
| (vii) History | (viii) Mathematics | (ix) Philosophy |
| (x) Political Science | (xi) Statistics | (xii) Arabic |
| (xiii) Sociology | (xiv) Computer Science | |

N.B. Except Assamese, no other MIL will be allowed

(B) Subjects in the Science Stream :

- | | | |
|------------------------------------|-----------------|-----------------------|
| (i) Botany | (ii) Chemistry | (iii) Economics |
| (iv) Geography | (v) Mathematics | (vi) Physics |
| (vii) Statistics | (viii) Zoology | (ix) Computer Science |
| (x) General and Functional English | | |

(C) Subjects in the Commerce Stream:

Note: Environmental Studies is compulsory for all streams

COMBINATION SUBJECTS:

ARTS STREAM (For 1st yr. Degree Class)

In case of Assamese & English Major, if any student opt for Core Sub: II, he/she will have to choose one subject from Elective-I or else will have to choose one Group. For other Major students will opt for one Elective Subject mentioned against each Major Subject.

(I) MAJOR COURSE:

Major Subject	Core Sub: I	Core Sub: II	Gr.	Elective Sub: I	Elective Sub: II
Assamese	Gen. English	Alt. English	Gr I	Education	Sociology
			Gr. II	History	Political Science
			Gr III	Philosophy	Arabic
			Gr IV	Political Science	Economics

Major Subject	Core Sub: I	Core Sub: II	Gr.	Elective Sub: I (any one)	Elective Sub: II (any one)
English	Gen. English	MIL(Assamese)	Gr. I	Education	Sociology
			Gr. II	History	Philosophy
			Gr. III	Political Sc.	Economics
			Gr. IV	History	Arabic

Major Subject	Core Sub: I	Core Sub: II	Elective Sub. (any one)
Economics	Gen. English	MIL(Assamese) /Alt. English	Geography
			Political Science
			Phil/ Sociology
			Maths/ Statistics

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
Education	Gen. English	MIL(Assamese) /Alt. English	Geography
			History
			Political Science
			Sociology/ Arabic

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
Geography	Gen. English	MIL(Assamese) /Alt. English	Economics
			History
			Pol Science/ Sociology
			Statistics

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
History	Gen. English	MIL(Assamese) /Alt. English	Arabic/Sociology
			Geography
			Philosophy /Economics
			Political Science

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
Philosophy	Gen. English	MIL(Assamese) /Alt. English	Arabic / El Assamese
			Education
			History
			Eco/ Sociology

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
Political Science	Gen. English	MIL(Assamese) /Alt. English	Economics
			Education
			History
			Sociology

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
Mathematics	Gen. English	MIL(Assamese) /Alt. English	Economics
			Statistics

Major Subject	Core Sub: I	Core Sub: II	Elective Sub (any one)
Sociology	Gen. English	MIL(Assamese) /Alt. English	Economics
			Geography
			History
			Statistics

(ii) PASS COURSE:

Core Sub: I	Core: Sub: II	Group	Elective Sub: I	Elective Sub; II (any one)
		Gr. I	Economics	Geography/ Sociology
				Political Science
				Mathematics
				Statistics
		Gr. II	Education	Geography
				History
				El. Assamese
				Sociology

Gen English	MIL (Assamese) /Alt. English	Gr. III	Geography	Economics
				History
				Political Science
				Statistics/ Sociology
		Gr. IV	History	Arabic / Sociology
				Geography
				Philosophy / Eco
				Political Science
		Gr. V	Philosophy	Arabic / Sociology
				Education
				History
				El Assamese
		Gr. VI	Political Science	Economics
				El. Assamese
				History
				Sociology
		Gr. VII	Sociology	Education/Eco
				Political Science
				History/Geography
				Philosophy
		Gr: VIII	Mathematics	Economics
				Geography
				Statistics/ Comp Sc
		Gr: IX	Statistics	Economics
				Geography
				Mathematics
		Gr. X	Arabic	History/ Sociology
Philosophy				
Education/P Sc				
Gr. XI	El. Assamese	Education		
		Philosophy		
		Political Science		

(B) SCIENCE STREAM (For 1st Year Degree Class)

Compulsory Subjects: Functional English (Major & Pass Course)

(i) *MAJOR COURSE*:

A student may offer Major in any of the following Combination of Subjects:-

Major Subject	Core Sub: I	Elective Subjects:
Chemistry	Functional English	Physics & Mathematics

Major Subject	Core Sub: I	Elective Subjects:
Physics	Functional English	Mathematics & Chemistry/Statistics/ Comp Science

Major Subject	Core Sub: I	Elective Subjects:
Botany	Functional English	Chemistry & Zoology

Major Subject	Core Sub: I	Elective Subjects:
Zoology	Functional English	Chemistry & Botany

Major Subject	Core Sub: I	Elective Subjects:
Mathematics	Functional English	Physics & Chemistry/ Statistics/ Comp Science Or Economics & Statistics/ Comp Science

Major Subject	Core Sub: I	Elective Subjects:
Geography	Functional English	Mathematics & Statistics/ Comp Science or Botany and Zoology

Major Subject	Core Sub: I	Elective Subjects:
Economics	Functional English	Mathematics & Statistics/ Comp Science

(ii) PASS COURSE:

A student seeking admission to Degree General Course in science Stream shall have to offer any one of the following combination of subjects:

- (i) Physics, Chemistry and Mathematics
- (ii) Botany, Zoology and Chemistry
- (iii) Botany, Zoology and Geography
- (iv) Economics, Statistics and Mathematics
- (v) Mathematics, Statistics and Computer Science

N.B. (i) Even if the students did not study Economics and Geography as Elective subjects in H.S. they can apply for any of these subjects in BA or BSc.

(ii) Even if the students did not study Computer Science but passed with Mathematics as Elective subject in H.S. they can apply for the subjects in BA or BSc.

COMMERCE STREAM [Structure of B. Com Syllabus (Semester)]

General	Core Papers	Specialized Paper
1st Semester 1. Business Mathematics/ Fundamental of Insurance (Business Mathematics compulsory for Major)	2. Financial Accounting-I 3. Business organization & Entrepreneurship Development 4. Indian Financial System	5. Cost Accounting (ACCY) 5. Human Resource Management (Mgt) 5. Rural & Micro finance (Fin) 5. Introduction to E Commerce (E-Com)
2nd Semester 1. Communicative and Functional English/ Functional MIL-I (Assamese)	2. Financial Accounting-II 3. Principles of Management 4. Business statics	5. Management Accounting (Accy) 5. Human Resource planning & Development (Mgt) 5. Micro Credit Institutions (Fin) 5. Essentials of E-commerce (E- Com)
3rd Semester 1. Environmental Studies 2. Communicative & Functional English-II/ Functional MIL-II (Assamese)	3. Corporate Accounting 4. Direct Taxes 5. Corporate Law	6. Advanced Corporate Accounting (Accy) 6. Industrial Relation & Labour Laws (Mgt) 6. Financial Institution & Markets (Fin) 6. Internet & World Wide Web (E-Com)

General	Core Papers	Specialized Paper
4th Semester 1. Business Economics	2. Auditing & Assurance 3. Indirect Taxes 4. Financial Services	5. Advanced Financial Accounting (Accy) 5. Cost & Management Accounting (Mgt) 5. International Banking (FI) 5. Web-Designing (E-Com)

5th Semester 1. Business Environment	2. Marketing Management 3. Financial Management 4. Regulatory Framework of Business-I	5. Financial Statement Analysis (Accy) 5. Customer Relations & Retail Trade Management ((Mgt.) 5. International Trade (Fin) 5. Practical (E-Com) (I Credit + 2 hours or Practical)
6th Semester 1. Information Technology in Business	2. Marketing of Service 3. Modern Banking Practices 3. Regulatory Framework of Business-II	5. Project Report (on any topic of Commerce, Economics, Business, Industry of Service Sector) (Common for all Major Students)

ELIGIBILITY CRITERIA FOR OFFERING A SUBJECT

A student opting for any subject shown in Column I below must have passed the corresponding subject/subjects shown in Column II in the + 2 or equivalent examination.

Column I	Column II
Mathematics / Statistics/ Computer Science	Mathematics
Physics	Physics and Mathematics
Chemistry	Chemistry
Botany / Zoology	Biology
Chemistry (Major)	Chemistry, Physics, Mathematics
Physics (Major)	Physics, Mathematics
Botany (Major) / Zoology (Major)	Biology, Chemistry

(B) Environmental studies with field study is compulsory for both Arts, Science and Commerce students in III and IV semester.

ARTS STREAM: Students of both General and Major Courses will have to offer the same combination of subjects as in the I & II Semester examination.

SCIENCE STREAM: Students of both General and Major Courses will have to continue the same combination of subjects as in I & II semester except General and Functional English.

(C) FOR THREE YEAR DEGREE COURSE:

ARTS STREAM: Students of General courses will have to continue the same combination of subjects as that in Part II excluding the compulsory subjects, i.e. General English and M.I.L./Alternative English, Students of Major course will have to continue only the Major subject.

SCIENCE STREAM: Students of General course will have to choose any two subjects out of the three subjects offered in Part II. Students of Major course will have to continue only the Major subject.

HIGHER SECONDARY COURSE

This is a vital part of academic activities in the college of Assam, though it is not included in the academic activities defined by the U.G.C.

3.2 Course of Study:

The Higher Secondary (H.S.) course under Assam Higher Secondary Education Council is of two year duration. At the end of the first year, there will be an examination conducted by the AHSEC. After successful completion of the said examination, a student is allowed to appear in the H.S. Final examination at the end of the Second Year.

3.3 Combination of Subjects:

In + 2 stage for Arts, Science AND Commerce streams English and M.I.L. (Assamese)/ Alt. English are compulsory subjects. In addition, a student of Arts and Commerce streams has to study three more subjects taking not more than one subject from the following groups. If desired, a fourth subject may be offered as an additional subject.

(i) ARTS STREAM :

- Group 1: Economics / Adv. Assamese/Sociology
- Group 2: Political Science / Mathematics
- Group 3: Political Science / Statistics
- Group 4: History / Mathematics
- Group 5: History / Statistics
- Group 6: Education / Statistics
- Group 7: Education / Mathematics
- Group 8: Adv. Assamese / Logic & Philosophy / Mathematics / Geography
- Group 9: Arabic / Adv. Assamese / Geography/Sociology
- Group 10: Arabic / Adv. Assamese /Statistics / Geography/ Sociology
- Group 11: Introductory Computer Science
- Group 12: Mathematics/ Logic & Philosophy/ Adv. Assamese/ Arabic
- Group 13: Mathematics/ Geography/ Sociology
- Group 14: Statistics / Sociology

Except Assamese (MIL) no other MIL will be allowed

Note 1: Introductory Computer Science is allowed with Mathematics only.

Note 2: Statistics is allowed only with Mathematics.

(ii) SCIENCE STREAM :

A student of Science faculty may offer either three or four subjects from the following combinations:

- a. Physics, Chemistry, Mathematics and Biology/ Statistics/ Introductory Computer Science
- b. Physics, Statistics, Mathematics and Introductory Computer Science/ Geography
- c. Physics, Geography, Mathematics and Biology/ Statistics/ Introductory Computer Science
- d. Economics, Statistics, Mathematics and Geography/ Introductory Computer Science

(iii) COMMERCE STREAM :

- i. Compulsory subject: English, MIL (Assamese)/ Alt English), Environmental Education.
- ii. Elective subject: (Compulsory): Business studies, Accountancy
- iii. Elective subjects (Optional): Any two subjects from below:
 1. Economics
 2. Banking
 3. Commercial Arithmetic & Elements of Statistics
 4. Mathematics/ Statistics

3.4 DISTRIBUTION OF MARKS :

Subjects	H.S. 1 st Year	H.S. 2 nd Year
English	100	100
M.I.L (Assamese / Alt. English)	100	100
First Elective	100	100
Second Elective	100	100
Third Elective	100	100
Fourth Elective	100	100

Note: (a) Marks of the fourth subject is not added to the aggregate.

(b). For Elective subjects with Practical:

Theory - 70 Marks

Practical - 30 Marks

Environmental Education has been included as a qualifying subject in the Ist year and students will have to appear in a paper for 50 marks.

3.5 Medium of Instruction:

The medium of instruction in the +2 level is Assamese. However, the inconveniences of English medium students are always kept in mind during teaching.

In degree (General), the medium of instruction is Assamese/English and in Degree (Major), the medium of instruction is English/Assamese

UNIVERSITY AND COUNCIL EXAMINATIONS

4.1 Higher Secondary Course:

There will be two examinations. Higher Secondary First and Final Examination will be held as per council notification.

4.2 T.D.C. Course:

Regulation of TDC for semester System & with Choice based Credit and Grading System.

1. TDC shall be of Six semester covering three Calendar Year. The Schedule for Semester system shall be as shown below.
 - a. First, Third and Fifth Semester : August 1 – Dec 31 (including examination)
 - b. Second, Fourth and Sixth Semester : January 1 – June, 30 (including examination)
 - c. Semester Break : July 1 – July 31
 - d. Student's performance shall be monitored throughout the Semester by continuous assessment in the theory and practical courses. Evaluation of the Students performance in each of the theory and practical paper will be based on the following:
 - e. Internal Evaluation: 20% Marks
 - f. External Evaluation: 80% Marks
2. Internal Evaluation shall be based on two Sessional examinations, home assignments, Seminars, and library work in each semester. The schedule for internal evaluation is given in Academic Calendar. The procedure for internal evaluation is given in the next chapter.
3. External Evaluation shall be through a final examination at the end on the Semester. The procedure for external evaluation is given in the following chapter. (See UGC Regulation)
4. The Pass mark in each theory paper is 30% and that in each practical paper is 40%. In each paper, student must secure pass marks in both the internal as well as the external evaluation separately.
5. A student who could not appear or failed in any Semester examination will be allowed to clear the same as follows
6. First Semester with the regular Third Semester examination.
 - i. Second Semester with the regular Fourth Semester examination.
 - ii. Third Semester with the regular Fifth Semester examination.

iii. Fourth Semester with the regular Sixth Semester examination.

7. A student may be allowed to “repeat” any one of the theory papers in the First, Second, Third and Fourth Semester and may be allowed for “betterment” of marks in one paper in the Fifth Semester, provided the student secures less than 45% marks in that paper.
8. No “repeat”/ betterment shall be allowed in the practical examination in any Semester. A student must pass all this Semester examination, including “repeat” and “betterment” chances within five years from the date of admission to the First Semester course. A student will get a maximum of three chances to clear a particular Semester.
9. In case of any dispute regarding evaluation or unforeseen events the matter may be placed in the Committee of courses and Studies (U.G.) for amicable settlement.
10. Since the Semester involves continuous assessment there would be no scope for a student to appear as a private candidate in any subject.
11. For any matter not covered under this Regulation for Semester System, the existing University Rules and the Gauhati University Act 1949 (as amended till date) shall be applicable.

SYLLABUS AND COURSE STRUCTURE UNDER SEMESTER SYSTEM

1. The syllabus for each paper should be divided into modules or units. Each unit should be assigned marks (Preferable equal marks for each unit) so that the question paper of the final semester examination cover the entire syllabus.
2. The minimum total marks in a graduate course should be (preferably) in between 2400-3000. Due to different nature of subjects, with practical or otherwise, the individual stream may make the final decision regarding the total marks.
3. In the Sixth semester there must be at least one paper where the students are given the opportunity to apply their knowledge. The course may be so designed that student creativity is encouraged. This could be a small academic project, an advanced level practical work including literature survey on a topic, field/ survey work or any other work which may induce creativity among the students.

The students must submit two copies of project work prepared in the format of a PhD. or M. Phil thesis. The student will have to defend the work before an external examination and Internal Board comprising of three teacher including the supervisor/ guide. The external examiner will evaluate out of 80% and the Internal Board will evaluate out of 20%.

Procedure for Internal Evaluation

1. The marks allotted for internal evaluation (20%) in each paper will be based on the following:
 - (a) Session Examination I
 - (b) Sessional Examination II
 - (c) Home Assignment, seminars and Group Discussion, or related work depending on the decision of the teacher / college concerned. Home assignment etc., as in (c) above, may be given to the students at any time during the semester. These may be regarded as one question (out of four) in each of the sessional examination and marked accordingly. Thus © above is a part of the sessional examination and the total internal marks in a-c above would be 20% of the marks allotted to the paper.
2. Each sessional examination will be of one hour duration and be conducted by the College authority of each paper. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper will be the concerned teacher (s) as a part of his/ her normal duty.
3. The authority concerned will fix the exact date of the sessional examination in each paper following the guidelines of academic schedule (Annexure-I). Each sessional examination will be of one hour duration and the students should write the examination in proper University answer books.
4. After evaluation the answer scripts should be shown to the students and corrections should be made if there are any. After this, the answer scripts should be collected back from the students. The entire process of evaluation of a sessional examination should not take more than two weeks from the date of examination.
5. There is no provision for re-appearing or “repeat”/”betterment” in the sessional examination. If a student miss one or both examination for valid reasons (as evidenced by medical certificate or other authentic documents) then the teacher/ college concerned may allow the student a separate examination using the teachers own discretion.
6. If a paper is taught by more than one teacher then the concerned teacher should co-operated in conducting the internal evaluation. Each sessional examination for a particular paper should be one examination of one hour duration even if several teacher may be teaching the paper. However, since the contents of a paper in a semester examination is approximately half that of a full paper in annual examination, it is strongly recommended that one paper in a semester system be taught by only one teacher.
7. At the end of the semester and before the final semester examination begin, the concerned teacher(s) should submit the internal marks in proper marks-sheets along with the answer scripts to the C.E, G.U.
8. The affiliated colleges should submit the internal evaluation marks and the answer scripts directly to the Controller of Examination, G.U.
9. Scrutiny of the answer scripts and scaling of the internal marks may be arranged by the Controller of Examination if necessary.

CREDIT & GRADING

1. Definition of Credit :

- (a) The theory paper would have one credit for each hour of instruction per week in a semester. The activities include lectures, tutorials and others for internal evaluation (Seminar, group discussion, laboratory/ demonstration session mini project etc.)

A theory paper (which is equivalent to 100 marks of course load) should be of 6(six) credit points which would consist of 4 hrs, of lectures 2 hrs of tutorial & other activities. A theory paper of 50 marks would have 3 (three) credit points: 2 hrs of lectures-1 hrs tutorial (& others).

For science subjects with practical one hour tutorial may be outside the office hours for home work, literature survey/ internal browsing etc.

- (b) Practical paper/courses would have one credit point for every 2 hrs of laboratory work per week in a semester. If the number of hrs per week is an odd number, appropriate adjustment be made it to the nearest even number for example.

(i) 3 hrs lab per day x 2 days per week = 6 hrs = 3 credits

(ii) 3 hrs lab per day x 3 days per week = 9 hrs = 4 credits

(iii) 3 hrs lab per day x 6 days per week = 18 hrs = 9 credits

If the total number of practical courses is 18 hrs per week, then 3 hrs per week be devoted as home work for preparing the report (i.e. lab book) and other activity related to practical.

(c) P.G. Dissertation by research work/ projects would be of 12 credit points by 24 hrs of work per week in a semester. The dissertation would involves seminar, presentation, demonstrations, and (if required) visit to other institutions or research lab for data collection etc. About six to nine hrs of work may be allowed to such activities outside class hours and about 18 to 15 hrs of work for the laboratory work.

(d) Other type of work such as departmental seminar, field industrial training would be compulsory for the student, but no credit or marks for internal evaluation be assigned for such activities. Moreover, class attendance should not be considered for internal (or external) evaluation. Attendance including of department seminars would be treated under the University rules of minimum 75% attendance required for appearing in the examination.

2. Total Credit per semester:

Every student must complete a minimum of 30 credits per week in a semester this amounts to about 30 hrs of contacts teaching per week. The total number of credit for a four semester course should be between 120-140. For a two semester or an eight semester course the total credit points may be worked out accordingly.

3. Core Course and Elective Courses:

- a) Core courses are compulsory set of papers which also include those offered for specialization in each branch of the subject, For example, the set of papers (theory & practical) offered under specialization in physical chemistry would be considered under core courses for the concerned student of physical chemistry. The total credit assigned for the core courses would be not more than 80% of the total credit (viz, 96 credits out of 120 total credits).
- b) Elective Courses: The essence of the credit system is the freedom of choice given to the students for opting for courses/papers within and outside the department. Moreover, student's mobility from one institution to another be encouraged by a credit transfer mechanism. However, the total credit points thus earned by opting for elective courses should be a minimum of 20% of total credit (viz, 24 credits out of total of 120 credits).
- c) Student counseling by the teacher is a must to guide the students to opt for elective courses those are relevant to the concerned subject in which the student is registered for a degree.
- d) The students may be allowed to complete the elective course at their own place. For example, a student who wishes to opt for a courses or do his/ her Dissertation/ Research work in another institution, may be allowed to do so after completing other requirements in the parent institution.
- e) Good students may be allowed to take extra load (over specified minimum 24 credits) in electives. The grade sheet/ Transcripts would the extra papers as Audit Courses, but the grades obtained by the students would not be used for the calculation of GPA and CPI.

GRADING SYSTEM

(a) Conversion of marks to Grades:

Actual marks secured by a group of candidates are converted into Relative Percentile before conversion into Relative Letter Grades. The maximum Actual marks (i.e. Highest mark) (M) secured in a particular Group is converted into 100% and other actual marks (A) secured by the students of the same groups are converted to the Relative Percentile

$$R = (100/M) \times A \text{ where}$$

R= Relative Percentile

M= Maximum (Highest marks in the class

A= Actual marks of a student who passed

i.e. if the actual marks is not less than 30%

(b) Conversion Table for Relative Percentile into Letter Grades and Grade points

(c) Conversion of Grades of CGPA & CPI: Grade point average (GPA) is used as a numerical survey of academic achievement, First, Grades are assigned to points in a 10 points scale as follows:

A= 10 points, B= 8 points, C= 6 points, D= 4 points, E= 2 points, F= 0 points. Secondly, the hours of credit for each course are multiplied by the Grade point value to determine the honour points. The honour points are then added all the courses /papers in a Semester. The same of honour points in a given semester is then divided by the total number of credits.

Example: Grade point average (GPA)= $480/60=8.0$

(3) A student who has completed a semester may be allowed to proceed to the next semester irrespective of number of paper where the student failed.

(4) In order to complete a course a student must obtain pass marks in all the papers in the semesters offered to the student in the degree course (PG or UG).

(5) A student who fails in elective papers may be allowed to replace them by other elective papers of the same credit after obtaining prior approval from the department. For this the procedure for repeating (as in (2) above) would be applicable.

(6) Students who secure the lowest grade (viz, E grade) may be given the option to repeat that paper by following the procedure for repeating (as in (2) above)

(7) Internal Evaluation: the following guidelines be followed:

- (i) For every paper there should be a separate internal evaluation conducted by the teachers involved in teaching that paper.
- (ii) Each teacher involved in teaching a paper would conduct a one-hour written examination of (16-20% marks) sometime in the middle of the semester. If seminars or group discussions are held as a part of internal evaluation, then each student should submit, which may be assigned about 4% marks (within 20%) in internal evaluation.
- (iii) The mid semester examination answer scripts (with marking) should be shown to the student so that they are aware of the progress made by them in the course.
- (iv) Attendance in class should not be considered for internal evaluation.

ADMISSION

6.1 Admission to different courses:

Application for admission to the college can be filled & submitted on-line along with challan Journal No. given by the bank after paying the application fees, (if payment is not made on-line) and finally submitted at www.goalparacollege.in

And/or

The application form can be downloaded from the said website, then can be filled off-line and finally submitted at the college office along with challan Journal No. given by the bank after paying the application fees.

The applicants must read the prospectus and other instructions carefully before filling the form. The prospectus and the challan form along with the application form will be available on-line.

Admission into the H.S. and Degree courses are opened immediately after the announcement of the result of H.S.L.C./ H.S. Examination. Last date of submission of completed forms and dates of interview for admission are notified in advance. All on-line applications for admission must be followed by the on-line instructions. All off-line applications for admission must be accompanied by attested copies of the following documents along with counterfoil of application fees paid or challan copy. All the following documents must be produced in original at the time of interview for admission.

- (i) Marksheets of Examinations passed.
- (ii) Admit Card of H.S.L.C. Examination.
- (iii) Pass Certificate from the Head of the Institution last attended.
- (iv) Caste Certificate from competent authority.
- (v) Gap period certificate from competent authority.
- (vi) One passport size photograph of the candidate duly attested by the Head of the Institution (to be pasted on the form).

6.2 ELIGIBILITY FOR ADMISSION

Minimum qualification for admission into first year H.S. class is a pass in H.S.L.C. Examination while that for first year T.D.C. class is a pass in H.S.S.L.C. Examination. However, admission into the college is strictly on merit basis subject to the availability of seats. For issuing Admission form for H.S.S.L.C classes the percentage of marks of H.S.L.C. must be more than 45% for students who passed from Goalpara College Centre and 50% for others. Further there will be 5% less for SC/ST/OBC/MOBC or physically Challenged /Extracurricular certificate holders. The admission into the college will take place on the day of the interview and candidates will have to pay necessary fees at the time of admission in draft/ challan. The selected candidates must get themselves admitted on the very day of interview failing which they shall forfeit their claim for admission.

6.3 Admission to Hostels:

A candidate seeking hostel accommodation must apply in a separate prescribed application form to be submitted after taking admission.

COLLEGE DUES & FEE STRUCTURE

Head	Specialization/Category	Amount
College Dues /General Fee	Admission fee	Rs. 100.00
	Establishment fee	Rs. 300.00
	Building & Physical Dev. Fee	Rs. 300.00
	Academic Development fee	Rs. 525.00
	Academic Dev. fee for Commerce	Rs.1000.00
	Examination fee	Rs. 100.00
	Electricity fee	Rs. 150.00
	Municipality fee	Rs. 20.00
	Library fee	Rs. 120.00
	Enrolment Fee :	
	(a). H.S. Class	Rs. 100.00
	(b) Degree Class	Rs. 200.00
	Identity Card fee	Rs. 50.00
	Progress Report fee	Rs. 10.00
	Miscellaneous fee	Rs. 30.00
Youth festival fee	Rs. 30.00	
Students' Union Fee	Union fee	Rs. 70.00
	Common Room fee	Rs. 10.00
	Game fee	Rs. 40.00
	Festival fee	Rs. 35.00
	Students' Aid Fund	Rs. 20.00
	Magazine	Rs. 50.00
Tuition Fee (per month)	H.S. Arts	Rs. 50.00
	H.S. Science	Rs. 60.00
	H.S. Commerce	Rs. 50.00
	Degree Arts General	Rs. 60.00
	Degree Arts Major	Rs. 80.00
	Degree Science General	Rs. 70.00
	Degree Science Major	Rs. 85.00
	Degree Commerce General	Rs. 60.00
Degree Commerce Major	Rs. 80.00	

Note: Girls students of Higher Secondary Course are not required to pay tuition fee. However, they are to pay an amount equal to 30% of tuition fee as contingency expenditure at the time of admission or at the beginning of the session. Boy students have to pay the tuition fee for the whole year at the time of admission or at the beginning of the course.

Laboratory Fee	Higher Secondary	Rs. 100.00
	For Geography	Rs. 40.00
	Degree General	Rs. 160.00
	Degree Major	Rs. 200.00
	For Geography/Statistics	Rs. 100.00
	Geography Major	Rs. 180.00
	Mathematics/Education (Major 3 rd yr.)	Rs. 100.00
Laboratory Caution Money	Rs. 100.00	
<p>Note: 50% of the Caution money is refundable at the end of the Course subject to the clearance from the concerning authority.</p>		
Other Fee	H.S. Registration Fee	Rs. 35.00
	Degree Registration Fee	Rs. 210.00
	Scout & Guides	Rs. 10.00
	Certificate Fee	Rs. 30.00/50.00
	Fee for Transfer Certificate	One month's tuition fee
	Health care Centre	Rs. 10.00
	Membership Fee for Alumni Association (for Degree holder)	Rs. 50.00
Hostel Fee	Admission Fee (for each session)	Rs. 300.00
	Establishment & Building Dev. fee	Rs. 240.00
	Seat Rent	Rs. 100.00 per month
	Electricity Fee	Rs. 150.00 per month
	Hostel Caution Money	Rs. 300.00
Tourism & Hospitality Study	Career Oriented Programme, Certificate Course	Rs. 1000.00
Bio-fertilizer	Career Oriented Programme, Certificate Course	Rs. 1000.00

7.1 Total Fee at a glance:

A. Arts Stream

H. S. 1 st Year		H. S. 2 nd year	
1. With practical (Boys)	Rs. 2880.00	1. With practical (Boys)	Rs.2830.00
2. Without Practical (Boys)	Rs. 2740.00	2. Without Practical (Boys)	Rs.2690.00
3. With Practical (Girls)	Rs.2280.00	3. With Practical (Girls)	Rs.2230.00
4. Without Practical (Girls)	Rs. 2140.00	4. Without Practical (Girls)	Rs.2090.00
B.A. 1 st Semester		B.A./ 3 rd & 5 th Semester	
1. With Practical (General)	Rs.3480.00	1. With Practical (General)	Rs.3110.00
2. Without Practical (Gen)	Rs.3280.00	2. Without Practical (Gen)	Rs.2910.00
3. With Practical (Major)	Rs.3680.00	3. With Practical (Major)	Rs.3310.00
4. Without Practical (Maj)	Rs.3400.00	4. Without Practical (Maj)	Rs.3030.00

B. Science Stream

H.S. 1 st yr.		H.S. 2 nd yr.	
1. Boys	Rs. 3060.00	1. Boys	Rs. 3010.00
2. Girls	Rs. 2340.00	2. Girls	Rs. 2290.00
B.Sc. 1 st Semester		B. Sc 3 rd & 5 th Semester	
1. Major	Rs. 3880.00	1. Major	Rs.3510.00
2. General	Rs.3660.00	2. General	Rs.3290.00

C. Commerce Stream

H. S. 1 st Year		H. S. 2 nd year	
1. Boys	Rs. 3740.00	1. Boys	Rs. 3690.00
2. Girls	Rs.3140.00	2. Girls	Rs.3090.00
B. Com. 1 st /2 nd Semester		B.Com/ 3 rd & 5 th Semester	
1. Major	Rs. 4400.00	1. Major	Rs. 4030.00
2. General	Rs.4280.00	2. General	Rs.3910.00

Hostel Fee for Girls & Boys	Note: 2 nd , 4 th and 6 th Semester, students have to pay Rs. 300/- as renewal fee in B.A., B.Sc. & B. Com.
Girls' Hostel - Rs. 3840.00	
Boys' Hostel - Rs. 3840.00	

RULES AND REGULATIONS

9.1 Identity card and college uniform:

A nontransferable identity card is issued to each student at the time of admission for a period of one year. The identity card containing relevant information of the holder together with a recent passport size photograph must be duly endorsed by the principal.

All students of the college shall have to wear College Uniforms prescribed by the college authority.

9.2 Attendance of students:

Percentage of attendance will be counted from the date of beginning of regular classes. However, percentage of attendance for election purpose will be counted from date of commencement of all classes for the new session.

A student must attend at least 75% of the lectures delivered in each subject to become eligible for appearing in the University or Council Examinations.

The scholarship holders must attend atleast 80% of the lectures delivered in each subject for the renewal of their scholarships.

- (i) Major students will have to be closely associated with the respective academic organizations available in the college.
- (ii) Change in combination/major/faculty can be made with proper permission from the principal within 30(thirty) days of admission to the concerned class.

9.3 College Transfer Certificate:

If a student wants to leave the college, an application to the principal for issue of transfer certificate is to be submitted with clearance from the following:

- i. College office.
- ii. College library.
- iii. Head of the department concerned in case of science students.
- iv. N.C.C. officer in case of N.C.C. cadets.
- v. Superintendent of the hostel concerned in case of hostel boarders.

9.4 Hostels Rules:

The boarders of the hostels must abide by the rules and regulations set up for the management of the hostels . Violation of these rules and regulations shall be treated as a cause for stringent Punitive action which may include expulsion from the hostels as well as from the college.

Boarders are allowed to meet their visitors only on designated days and at a designated time .

9.5 Maintenance of Discipline:

Every student will have to behave properly and maintain discipline inside and outside the college to uphold the prestige of the institution. No student is allowed to take the law into his / her own hand. The properties of the college must be preserved and protected by every student. The students of Goalpara college irrespective of caste, religion and language are expected to behave in such a way as if they are the members of a single family. Ragging in any form is a punishable offence. Moreover, students are to note the following seriously –

- (a) Use of tobacco and tobacco products including any form of Gutkha is strictly prohibited within the college campus and anybody found violating the above shall be severely punished.
- (b) Use of cell phones, within the college campus, class rooms and examination halls are strictly prohibited, the violation of which shall attract severe disciplinary action.
- (c) Any act of bullying, using obscene language, using any form of intoxicants, public display of affection, insulting teaching and non-teaching staff, violation of hostel rules, parking of vehicles here and there, damaging college property, tarnishing college displays, throwing plastic or polythene bags, defecating in the open etc will attract disciplinary action including fine against the errant students.

9.6 Library Rule: The library is managed by a set of library rules framed for the purpose.

9.7 Rules for Book Bank: The book bank of the college shall be managed by a set of rules laid down for this purpose.